



Marty V. Donini, Sheriff

Scioto County Sheriff's Office
1025 Sixteenth Street
Portsmouth, Ohio 45662

Emergency	911
Law Enforcement	(740) 354-7566
Corrections/Jail	(740) 355-8277
Civil Division	(740) 355-8269

As we prepare to begin accepting concealed carry license applications again, we are changing from walk-ins to appointments only in order to manage the increased number of applicants expected from not being able to process applications over the past several weeks. This should also help with minimizing the number of people in our lobby for increased social distancing. Our employees will be required to wear face mask during the application process and **applicants are also REQUIRED to have a face mask/face covering to be processed. Applicants will also have their temperature taken and be refused entry if it is at or exceeds 100.4**

Appointments can be made by calling 740-355-8261 Monday-Friday 8am - 4pm.

You will need to be in our lobby 10 minutes prior to your appointment time and then thoroughly wash your hands in our lobby restroom. **Only the person applying will be permitted into the building.**

To **renew your license**, you will need the following

1. Your old concealed carry license.
2. A completed application form
3. \$50.00 cash or money order if you have lived in Ohio for the entire past 5 years
\$60.00 cash or money order if you have not lived in Ohio the entire past 5 years
4. Photo ID

To apply for a **new license**, you will need the following

1. A completed application form
2. \$67.00 cash or money order if you have lived in Ohio for the entire past 5 years
\$77.00 cash or money order if you have not lived in Ohio the entire past 5 years
3. Photo ID

If paying with cash, exact change is preferred to limit the passing of money.

All of the above fees are waived providing you submit a DD214 that clearly shows an honorable discharge. Veteran ID cards cannot be used unless they clearly state "honorable"

Concealed carry applications can be picked up at our office, Monday-Friday 8am - 4pm or can be printed from our website at www.sciotocountysheriff.com.

You must have all listed items above and application completely filled out at your appointment time or you will need to reschedule.